

Notification of Purchase Offer Receipt

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We would like to acknowledge the receipt of your purchase offer dated [Insert Offer Date] for the property located at [Property Address].

Your offer has been received and is currently under review. We appreciate your interest in this property and will be in touch shortly regarding the next steps.

If you have any questions or need further information, please do not hesitate to contact us at [Contact Information].

Thank you for your offer.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]