

# Acknowledgment of Purchase Offer

Date: [Insert Date]

To,

[Buyer's Name]

[Buyer's Address]

[City, State, Zip Code]

Dear [Buyer's Name],

We hereby acknowledge receipt of your purchase offer for the property located at [Property Address] submitted on [Submission Date].

We appreciate your interest and assure you that your offer will be reviewed carefully. You will be notified of our decision shortly.

Thank you for considering [Your Company's Name]. If you have any questions, feel free to reach out.

Sincerely,

[Your Name]

[Your Position]

[Your Company's Name]

[Your Contact Information]