

# Partnership Agreement Renewal Alert

Date: [Insert Date]

Dear [Partner's Name],

We hope this message finds you well. As we approach the end of our current partnership agreement dated [Insert Original Agreement Date], we wanted to remind you that the renewal period is upon us.

We value our partnership with [Insert Partner's Company Name] and are eager to continue our collaborative efforts. Please review the existing terms of our agreement and let us know if you would like to discuss any adjustments or updates.

Kindly confirm your intent to renew the agreement by [Insert Deadline for Renewal Confirmation]. We look forward to your prompt response.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]