

Property Tax Payment Deadline Reminder

Dear [Resident's Name],

We would like to remind you that the deadline for property tax payments is approaching. Please ensure that your payment is submitted by **[Due Date]** to avoid any late fees.

Here are the details of your property tax:

- Property Address: [Property Address]
- Tax Amount Due: [Amount]

You can make your payment through the following methods:

- Online Payment: [Website Link]
- By Mail: [Mailing Address]
- In-Person: [Office Address]

If you have any questions or need assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]