Letter of Clarification for Pre-Approval Mortgage Terms

Date: [Insert Date]

To: [Recipient's Name] [Recipient's Address] [City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to clarify the terms regarding my recent pre-approval for a mortgage dated [Insert Date of Pre-Approval]. I appreciate the opportunity to potentially work with [Lender's Name] and would like to ensure that I fully understand the details involved.

Pre-Approval Terms

- Loan Amount: [Insert Loan Amount]
- Interest Rate: [Insert Interest Rate]
- Loan Type: [Insert Loan Type, e.g., FHA, Conventional]
- Estimated Monthly Payment: [Insert Estimated Payment]
- Duration: [Insert Loan Duration]

If there are any specific conditions or documentation required to finalize this pre-approval, please let me know at your earliest convenience. I want to ensure a smooth process as I move forward with my home purchase.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]