

# Property Maintenance Request Follow-Up

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

From: [Your Name]

Address: [Your Address]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Landlord/Property Manager's Name],

I am writing to follow up on my urgent property maintenance request submitted on [Insert Initial Request Date] regarding [Brief Description of the Issue, e.g., "a leaking pipe in the kitchen"]. Since this issue has not yet been addressed, I would like to emphasize the urgency due to [Explain Impact, e.g., "possible water damage and mold growth"].

It would be greatly appreciated if you could provide an update on the status of the maintenance request and let me know when I can expect a resolution.

Thank you for your prompt attention to this matter. I look forward to your timely reply.

Sincerely,

[Your Name]