

# Follow-Up on Property Maintenance Request

Dear [Maintenance Team/Property Manager's Name],

I hope this message finds you well. I am writing to follow up on my previous request regarding seasonal maintenance for my property located at [Property Address].

The initial request was submitted on [Date of Original Request], and it included the following tasks:

- [Task 1]
- [Task 2]
- [Task 3]

As we are approaching [mention any relevant season or deadline], I wanted to check the status of these maintenance tasks and see if there is an estimated time frame for completion.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Contact Information]