

Property Maintenance Request Follow-Up

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Property Address: [Insert Property Address]

Dear [Insert Property Manager's Name],

I hope this message finds you well. I am writing to follow up on my previous maintenance request submitted on [Insert Date of Original Request] regarding [brief description of the issue]. As per our lease agreement, I understand that timely maintenance is part of the property management responsibilities.

As of today, I have not received any updates on the status of the requested repairs. I would appreciate it if you could provide me with an update on when I can expect the maintenance to be completed, as this issue is impacting my living conditions.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Insert Your Name]

[Insert Your Contact Information]