

Property Maintenance Request Follow-Up

Dear [Maintenance Team/Property Manager's Name],

I hope this message finds you well. I am writing to follow up on my previous maintenance request submitted on [date of original request] regarding [brief description of the issue].

As of today, I have not yet received a response or update regarding the status of this request. I understand that delays can occur, but I would appreciate any information you could provide on when I might expect the maintenance to be addressed.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]