

# Request for Teacher Recommendation

Dear [Teacher's Name],

I hope this message finds you well. I am writing to request your support in providing a letter of recommendation for my [college application/job application/internship, etc.]. I have greatly enjoyed your [course name] class and feel that you can speak to my strengths and abilities.

The deadline for the submission is [date], and the letter can be sent directly to [submission details or link]. If you agree, I would be happy to provide you with any additional details about my achievements or experiences that might be helpful.

Thank you very much for considering my request. I truly appreciate your time and support.

Sincerely,

[Your Name]

[Your Contact Information]