

# Lease Renewal Notification

Date: [Insert Date]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you that your current lease for the property located at [Property Address] is set to expire on [Lease Expiration Date]. We would like to discuss the opportunity for lease renewal.

If you wish to renew your lease, please let us know by [Response Deadline Date]. We are prepared to offer you a new lease term beginning on [New Lease Start Date] with the following terms:

- Monthly Rent: [New Rent Amount]
- Lease Term: [New Lease Duration]
- Other Terms: [Any Additional Terms]

We value you as a tenant and hope to continue this relationship. If you have any questions or wish to discuss the renewal further, please feel free to contact us at [Contact Information].

Thank you for your attention to this matter, and we look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company]

[Contact Information]