

Job Application for Part-Time Role

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Hiring Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the part-time [Job Title] position listed on [where you found the job posting]. I am currently a [Your Current Status, e.g., student at XYZ University pursuing a degree in ABC] and I believe my skills and enthusiasm make me a strong candidate for this role.

I have experience in [briefly describe your relevant experience or skills], which I believe would be beneficial for your team. I am particularly attracted to this role at [Company's Name] because [mention what you find appealing about the company or the role].

I am available to work [mention your availability], and I am eager to contribute to your team while continuing to develop my professional skills.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,

[Your Name]