

# Notice of Changes to Our Healthcare Privacy Policy

Date: [Insert Date]

Dear [Patient's Name],

We are writing to inform you of important changes to our healthcare privacy policy that will take effect on [Insert Effective Date]. Your privacy is our top priority, and these updates are designed to enhance your rights and our commitments to you.

## Summary of Changes:

- Updated procedures for handling your personal health information.
- Clarifications regarding your rights to access and request amendments to your health records.
- New provisions for sharing information with third-party service providers.

For a detailed overview of the updated privacy policy, please visit our website at [Insert Website URL] or contact our office at [Insert Contact Information].

If you have any questions or concerns about these changes, feel free to reach out to us directly.

Thank you for being a valued patient.

Sincerely,  
[Your Healthcare Provider's Name]  
[Your Healthcare Provider's Title]  
[Your Healthcare Provider's Organization]