

Notice of Policy Changes

Dear Valued Patients,

We are writing to inform you of important changes to our online medical consultation policies that will take effect on **[Effective Date]**.

Summary of Changes

- **Consultation Fees:** The fee for online consultations will be adjusted to **[New Fee]**, effective immediately.
- **Appointment Scheduling:** New guidelines for appointment rescheduling will be implemented, allowing up to **[New Timeframe]** before the scheduled time.
- **Prescriptions:** Online prescriptions will now follow a structured process to ensure patient safety and compliance.

These changes have been made to enhance the quality and efficiency of our services. We appreciate your understanding and continued support.

If you have any questions or concerns, please do not hesitate to contact our office at **[Contact Information]**.

Thank you for choosing us for your healthcare needs.

Sincerely,
[Your Name]
[Your Title]
[Your Clinic/Practice Name]