

Infection Control Policies

Date: [Insert Date]

To: [Event Participants/Attendees]

Dear [Participants/Attendees],

As we prepare for the upcoming [Event Name] scheduled on [Event Date], we would like to outline our infection control policies to ensure the safety and well-being of all attendees.

Infection Control Measures

- All participants are required to wear masks in designated areas.
- Hand sanitizing stations will be available throughout the venue.
- Social distancing measures will be enforced, including designated seating arrangements.
- Pre-event health screenings may be conducted to identify any symptoms of illness.
- Attendees exhibiting symptoms must refrain from attending and seek medical advice.

We appreciate your cooperation and understanding in following these guidelines. Our main priority is to create a safe and healthy environment for everyone involved.

If you have any questions or concerns, please feel free to contact us at [Contact Information].

Thank you for your attention and see you at [Event Name]!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]