

Behavioral Health Assessment Notification

Date: [Insert Date]

To: [Recipient Name]

Address: [Recipient Address]

Dear [Recipient Name],

We are writing to inform you that a behavioral health assessment has been scheduled for you as part of our commitment to providing comprehensive care. This assessment is an important step towards understanding your needs and improving your overall well-being.

Assessment Details:

- **Date:** [Insert Assessment Date]
- **Time:** [Insert Assessment Time]
- **Location:** [Insert Assessment Location]
- **Duration:** Approximately [Insert Duration]

Please arrive at least 15 minutes early to complete any necessary paperwork. If you need to reschedule, contact us at [Insert Contact Information] at your earliest convenience.

Thank you for prioritizing your health. We look forward to assisting you on your journey to better behavioral health.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Contact Information]