

**Dear [Partner's Name],**

I am so sorry to hear about the loss of your dear friend, [Friend's Name]. Please know that my heart goes out to you during this incredibly difficult time.

[Friend's Name] was a truly remarkable person, and their warmth and kindness touched the lives of many. I will always remember [specific memory or quality of the friend].

As you navigate through this profound sorrow, remember that it's okay to grieve and to feel the weight of this loss. I am here for you, ready to listen and support you in any way you need.

Take all the time you need to heal, and know that you are not alone. Let's honor [Friend's Name] together and cherish the wonderful memories we hold dear.

With all my love,

[Your Name]