

Upcoming Endocrinology Consultation Notification

Dear [Patient's Name],

We hope this message finds you well. This is to inform you of your upcoming consultation with our endocrinology specialist, Dr. [Doctor's Name].

Date: [Insert Date]

Time: [Insert Time]

Location: [Clinic/Hospital Name, Address]

Please arrive at least 15 minutes prior to your scheduled appointment. If you need to reschedule, please contact our office at [Phone Number].

We look forward to seeing you soon.

Sincerely,

[Your Name]

[Your Position]

[Your Institution/Clinic]