

Appointment Reminder

Dear [Patient's Name],

This is a friendly reminder of your upcoming follow-up appointment with Dr. [Doctor's Name] in the Endocrinology department.

Date: [Appointment Date]

Time: [Appointment Time]

Location: [Clinic/Hospital Name, Address]

Please arrive 15 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact us at [Phone Number].

Thank you!

Sincerely,

[Your Name]

[Your Title]

[Clinic/Hospital Name]