

Invitation to Participate in the Wellness Assessment

Dear [Employee's Name],

We are excited to invite you to participate in our upcoming Wellness Assessment program, aimed at promoting health and wellness throughout our organization.

The Wellness Assessment will take place on [Date] at [Location]. This assessment will provide you with a comprehensive overview of your current health status and offer resources to help you improve your well-being.

Please confirm your participation by [RSVP Date]. We encourage everyone to take part, as your health is our priority!

Thank you for your attention to this important initiative.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]