

# Introduction to Employee Health Screening Program

Dear Team,

We are excited to announce the launch of our Employee Health Screening Program, designed to promote wellness and ensure the health of our workforce. Regular health screenings can help detect potential health issues early and encourage a proactive approach to personal health management.

As part of this program, we will offer:

- Annual health assessments
- On-site screenings for key health metrics
- Health education resources and workshops

Participation in the program is voluntary but highly encouraged. Your health and well-being are our top priorities, and we believe this program will provide valuable benefits to all employees.

More details about the program, including scheduling and locations, will be shared in the coming weeks. If you have any questions or suggestions, feel free to reach out to the HR department.

Thank you for being a part of our commitment to a healthier workplace!

Sincerely,  
[Your Name]  
[Your Position]  
[Company Name]