Dear [Minister's Name],

I hope this message finds you surrounded by love and support during this incredibly difficult time. I was heartbroken to hear about your recent loss, and I want you to know that my thoughts and prayers are with you and your family.

The journey of grief is never easy, and it is important to take the time you need to heal. Please remember that you are not alone; your church family stands ready to support you in any way possible. Whether you need someone to talk to, help with daily tasks, or simply a shoulder to lean on, I am here for you.

As you navigate this period of mourning, I encourage you to lean on your faith. May it bring you comfort and peace. Remember, it's okay to grieve, and there is no right or wrong way to do so.

When you feel ready, I would love the opportunity to talk or meet with you to offer further support. Until then, please take care of yourself and allow those who love you to help bear your burden.

With heartfelt sympathy,

[Your Name]

[Your Title]

[Church Name]

[Contact Information]