

# Dear [Family's Last Name] Family,

I am so deeply sorry to hear about the loss of [Name]. Please know that my thoughts are with you during this incredibly difficult time. [Name] was a remarkable individual who touched the lives of so many, including those at [School Name].

As you navigate through this period of grief, remember that you are not alone; we are all here for you. If there is anything you need, whether it be support or simply someone to talk to, please do not hesitate to reach out.

Wishing you peace and comfort in the days ahead.

Sincerely,

[Your Name]

[Your Position or Relationship to Family]

[Contact Information]