

Your Name
Your Address
City, State, ZIP Code
Email Address
Phone Number
Date

Recipient's Name
Company Name
Company Address
City, State, ZIP Code

Dear [Recipient's Name],

I am writing to formally express my complaint regarding the mortgage default insurance coverage related to my mortgage account number [Your Mortgage Account Number].

On [Date of Issue], I was informed that my mortgage default insurance policy was [describe the issue, e.g., canceled, insufficient, etc.]. This situation has caused me considerable concern as I rely on this coverage to protect my investment.

According to [mention any relevant policy number or terms], I believe I am entitled to [state what you believe is your right]. It is my understanding that this matter should be addressed promptly to resolve any discrepancies.

I request that you investigate this issue at your earliest convenience and provide a detailed response regarding the status of my mortgage default insurance coverage. I hope to resolve this matter amicably and promptly.

Thank you for your attention to this important matter, and I look forward to your swift response.

Sincerely,
[Your Name]