

Inquiry Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To,

[Lender's Name]

[Lender's Address]

[City, State, ZIP Code]

Subject: Inquiry into Discrepancies in Mortgage Loan Balance

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally inquire about discrepancies I have noticed in my mortgage loan balance associated with my account number [Insert Account Number].

Upon reviewing my recent statements and payment records, it appears that the outstanding balance does not align with my understanding from prior correspondence and payment confirmations.

I would appreciate it if you could provide clarification regarding the following:

- Details of any recent transactions that may have affected the loan balance.
- An explanation of fees or interest adjustments that may have been applied.
- Confirmation of the current outstanding balance of my mortgage loan.

Please let me know if you require any additional information from my side to assist with this inquiry. I look forward to your prompt response so we can resolve this matter at the earliest.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]