

Mortgage Draw Request

Date: [Insert Date]

To: [Lender's Name]

[Lender's Address]

[City, State, Zip]

Subject: Draw Request for Project Update - [Project Name]

Dear [Lender's Name],

We are writing to request a draw from our contractor mortgage for the project located at [Project Address]. As per our agreement, we have completed the following milestones:

- [Milestone 1 - Description]
- [Milestone 2 - Description]
- [Milestone 3 - Description]

Attached are the necessary documents to support this draw request, including:

- Invoices from subcontractors
- Proof of completed work
- Updated project schedule

We appreciate your prompt attention to this matter and look forward to your approval. If you have any questions or need further information, please feel free to contact me at [Your Phone Number] or [Your Email].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip]