Contractor Mortgage Draw Request

Date: [Insert Date]

To: [Lender's Name]

[Lender's Address]

Subject: Draw Request for Materials Purchase

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a draw from the contractor mortgage for the purchase of materials related to the project located at [Project Address].

Project Details:

- Contractor Name: [Insert Contractor Name]
- Loan Number: [Insert Loan Number]
- Project Start Date: [Insert Start Date]
- Current Project Status: [Insert Current Status]

Details of Materials Requested:

- Material Type: [Insert Material Type]
- Quantity: [Insert Quantity]
- Total Cost: [Insert Total Cost]

Attached are the invoices and receipts for the purchased materials, along with any required documentation to support this draw request.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]