

Follow-Up on Mortgage Transfer Request

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, ZIP Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to follow up on my recent request regarding the transfer of my mortgage account (Account Number: [Your Account Number]). I submitted the necessary documentation on [Submission Date] and have yet to receive a confirmation or response regarding the status of my request.

As mentioned in my previous correspondence, it is crucial for me to complete this transfer promptly to facilitate my financial planning. I kindly ask for an update on the progress of my mortgage transfer or any further information you require from my side.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]