

Demand for Mortgage Payment Documentation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Lender's Company Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request documentation regarding the mortgage payments for my account associated with the property located at [Property Address]. My account number is [Account Number].

As per our agreement, I would like to receive the following documentation:

- Payment history for the last [specify duration]
- Current balance on the mortgage
- Details of any late fees or penalties incurred
- Copy of the mortgage agreement

Please provide the requested documents within [specify timeframe, e.g., 30 days] from the date of this letter. If there are any fees associated with obtaining this information, please let me know in advance.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]