

Mortgage Deed Rectification Request

Date: [Insert Date]

Your Name
Your Address
City, State, ZIP Code
Email Address
Phone Number

To,
[Recipient's Name]
[Institution's Name]
[Institution's Address]
City, State, ZIP Code

Subject: Request for Rectification of Mortgage Deed

Dear [Recipient's Name],

I am writing to formally request a rectification of the mortgage deed dated [insert date of the original deed] associated with the property located at [insert property address].

It has come to my attention that there are discrepancies in the deed that need to be corrected, specifically: [list the errors or discrepancies in detail].

To facilitate the rectification process, I have attached the relevant documents, including [list any documents provided]. I kindly request your assistance in addressing these discrepancies at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]