

Mortgage Escrow Refund Request

Date: [Insert Date]

Your Name: [Your Name]

Your Address: [Your Address]

Your City, State, Zip: [Your City, State, Zip]

Your Account Number: [Your Account Number]

Recipient Name: [Lender's Name]

Recipient Address: [Lender's Address]

Recipient City, State, Zip: [Lender's City, State, Zip]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request a refund of my mortgage escrow account surplus. As of [Insert Date], my escrow account has a surplus amount of [Insert Amount].

According to my annual escrow account analysis conducted on [Insert Date], it has been noted that there is an overage in my account after covering all necessary payments for property taxes and insurance premiums.

I'm requesting the refund be processed and sent to my address listed above at your earliest convenience. Should you need any further information or documentation to expedite this process, please feel free to contact me.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]