

# Update Request for Mortgage Processing Period

Date: **[Insert Date]**

To: **[Mortgage Officer's Name]**

Company: **[Mortgage Company Name]**

Address: **[Mortgage Company Address]**

Dear **[Mortgage Officer's Name]**,

I hope this message finds you well. I am writing to request an update regarding the processing period of my mortgage application, submitted on **[Insert Submission Date]**. As the closing date approaches, I would appreciate any information you can provide on the current status of my application.

If there are any outstanding documents or additional information required from my side to expedite the process, please let me know, and I will ensure they are provided promptly.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

**[Your Name]**

**[Your Address]**

**[Your Email]**

**[Your Phone Number]**