

Request for Updates on Mortgage Processing

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request an update on the current status of my mortgage application (Reference Number: [Insert Reference Number]). It has been [insert time since last update] since I last received information regarding the progress, and I would greatly appreciate any updates you could provide regarding the processing stages.

Understanding the current status will help me manage my plans accordingly. Thank you for your attention to this matter, and I look forward to hearing from you soon.

Sincerely,

[Your Name]