

# Letter of Explanation for Mortgage Timeline Delays

Date: [Insert Date]

To Whom It May Concern,

I am writing to provide a letter of explanation regarding the delays in the timeline of my mortgage application for the property located at [Insert Property Address].

Due to [briefly explain reason for the delay, e.g., unexpected financial documentation requirements or delays in receiving necessary documentation], there has been a setback in the processing of my mortgage application. I understand the importance of adhering to timelines and appreciate your understanding in this matter.

I am actively working to resolve these issues and am in constant communication with the relevant parties to expedite the process. I anticipate that all necessary documentation will be completed by [insert expected completion date].

Thank you for your patience during this time. Please feel free to contact me at [Insert Phone Number] or [Insert Email Address] if you need any further information or documentation.

Sincerely,

[Your Full Name]

[Your Address]

[Your Phone Number]

[Your Email Address]