

# Address Correction Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Mortgage Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name or Customer Service Department],

I am writing to formally request a correction to the address associated with my mortgage account. My account number is [Your Account Number].

My previous address was:

[Old Address]

[City, State, Zip Code]

My new address is:

[New Address]

[City, State, Zip Code]

Please update my records accordingly. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Name]