

Request for Confirmation of Mortgage Account Number

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Mortgage Company Name
Company Address
City, State, Zip Code

Dear [Mortgage Company Name],

I am writing to formally request confirmation of my mortgage account number associated with my property located at [Property Address]. For my records and ongoing correspondence, it is vital that I have the correct account information.

My details are as follows:

- Name: [Your Name]
- Property Address: [Property Address]
- Loan Number: [Loan Number]

Please send the confirmation of my mortgage account number at your earliest convenience. If you require any further information to process my request, do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]