

Mortgage Account Validation Inquiry

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Financial Institution's Name]

[Institution's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inquire about the validation of my mortgage account number [Insert Account Number]. I would like to confirm the details associated with this account to ensure all information is accurate and up-to-date.

Could you please provide me with the following information:

- Current balance of the mortgage account
- Payment history for the last 12 months
- Any outstanding fees or charges

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip Code]

[Your Phone Number]

[Your Email Address]