

Inquiry Regarding Mortgage Billing Period Change

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Mortgage Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Mortgage Company Name],

I hope this message finds you well. I am writing to inquire about the possibility of changing the billing period for my mortgage payments associated with account number [Your Account Number].

Currently, my payments are due on a [current due date format, e.g., "monthly basis on the 1st of each month"], and I would like to explore options for adjusting this schedule to [desired payment frequency or due date].

Could you please provide information regarding the process for making this change and any potential implications it may have on my mortgage terms? Your assistance in this matter would be greatly appreciated.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]