

Request to Cancel Mortgage Automatic Payments

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Mortgage Company Name]

[Mortgage Company Address]

[City, State, Zip Code]

Dear [Mortgage Company Representative's Name],

I am writing to formally request the cancellation of the automatic payments associated with my mortgage account (Account Number: [Your Account Number]).

Due to [brief reason for cancellation], I would like to stop the automatic deductions from my bank account effective immediately.

Please confirm the cancellation of the automatic payments at your earliest convenience. If you require any further information to process this request, feel free to contact me via the phone number or email listed above.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]