

Follow-Up Letter for Pending Mortgage Account Information Change

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Title]
[Lender's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to follow up on my previous request submitted on [insert initial request date] regarding the update of my mortgage account information. My account number is [insert account number].

As of today, I have not received any confirmation or update regarding the status of this request. It is essential for me to ensure that my account information is accurate and up-to-date. I would appreciate any updates or an estimated timeline for when this change might be processed.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]