

# Mortgage Arrears Acknowledgment Letter

Date: [Insert Date]

To: [Borrower's Name]  
[Borrower's Address]  
[City, State, Zip Code]

Dear [Borrower's Name],

We are writing to formally acknowledge the mortgage arrears on your account with us. As of [Insert Date], your account shows a balance of [Insert Amount] that is overdue.

It is important that you take immediate action to address this situation. We recommend contacting us to discuss your options for repayment or to explore potential modifications to your mortgage terms.

Your account number is [Insert Account Number]. Please ensure to reference this number in all correspondence related to your mortgage.

Thank you for your attention to this critical matter. We look forward to resolving this with you promptly.

Sincerely,  
[Your Name]  
[Your Title]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]  
[Phone Number]