

Letter of Submission for Temporary Loan Repayment Hardship

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request a temporary hardship repayment plan for my loan account #[Your Loan Account Number]. Due to unexpected circumstances, I am currently facing financial difficulties that make it challenging for me to meet my usual repayment obligations.

Due to [briefly explain the reason for the hardship, e.g., job loss, medical emergency, etc.], I am unable to continue making my regular payments at this time. I am committed to fulfilling my financial obligations and would like to request an alternative repayment arrangement for the next [specify duration, e.g., three months].

I appreciate your understanding and support during this difficult time. I am eager to work together to find a mutually beneficial solution. Please let me know if you need any further documentation or have any specific requirements for my request.

Thank you for considering my situation. I look forward to your prompt response.

Sincerely,

[Your Name]