

Notification of Short-Term Mortgage Payment Pause

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally notify you of my request for a short-term pause in my mortgage payments due to [briefly explain the reason, e.g., financial hardship, temporary job loss, etc.].

Loan Details:

Mortgage Account Number: [Insert Account Number]

Original Loan Amount: \$[Insert Amount]

Current Balance: \$[Insert Amount]

I kindly request that my mortgage payment be paused starting from [Insert Start Date] until [Insert End Date]. I appreciate your understanding during this time and hope to resume regular payments thereafter. Please let me know if you require any further documentation or information to process this request.

Thank you for your consideration.

Sincerely,

[Your Name]