

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Company]

[Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to inquire about potential mortgage loan relief options available through your institution. Due to [brief explanation of your situation, e.g., financial hardship, loss of income], I am seeking assistance to help manage my mortgage payments.

Could you please provide me with information regarding any relief programs or options for loan modification that may be available? I would greatly appreciate any guidance or resources you can offer.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]