

Priority Mortgage Handling Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you that your mortgage application has been flagged for priority handling due to [specific reason, e.g., urgent need, financial hardship]. Our team is committed to expediting the review process to ensure timely assistance.

Please ensure that all required documents are submitted by [insert deadline]. If you have any questions or need further assistance, do not hesitate to contact us at [insert contact information].

Thank you for choosing us for your mortgage needs.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]