

# Mortgage Fee Adjustment Request

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Your Email] [Your Phone Number]

[Lender's Name] [Lender's Address] [City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an adjustment to my mortgage fees associated with my loan account number [Insert Loan Number].

Due to [reason for adjustment request--e.g., financial hardship, lower interest rates, etc.], I believe a review of my current fees is warranted.

I appreciate your consideration of my request and am hopeful for a positive response. Should you require any additional information or documentation, please do not hesitate to contact me at your convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]