

Dispute Resolution for Payment Discrepancies

Your Name

Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Lender's Name

Lender's Address
City, State, Zip Code

Subject: Dispute Resolution Request Regarding Payment Discrepancies

Dear [Lender's Name],

I am writing to formally dispute discrepancies in my mortgage payment records associated with account number [Your Account Number]. Upon reviewing my financial statements, I have identified issues concerning the payments made on [specific dates of discrepancies].

Details of Discrepancies:

- Payment Date: [Date] - Expected Amount: [Amount] - Recorded Amount: [Amount]
- Payment Date: [Date] - Expected Amount: [Amount] - Recorded Amount: [Amount]

Attached are copies of my bank statements and payment receipts for your reference.

I kindly request a thorough investigation into these discrepancies and a correction of my account records. Please contact me at your earliest convenience to discuss this matter.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending hard copy)]

[Your Printed Name]