

Mortgage Payoff Statement Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Mortgage Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to request a payoff statement for my mortgage account with the following details:

Account Number: [Your Account Number]

Property Address: [Your Property Address]

As I am considering my options regarding the mortgage, I would appreciate it if you could provide me with the payoff amount as of [Insert Desired Payoff Date]. Additionally, please include any relevant details regarding fees or additional costs involved in the payoff process.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]