

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Request for Confirmation of Flood Insurance Exemption

Dear [Insurance Company Representative's Name],

I am writing to formally request a confirmation regarding the exemption of flood insurance for my property located at [Property Address].

According to the information I have gathered, my property is situated in an area that qualifies for a flood insurance exemption due to [reason for exemption, e.g., elevation above flood zone]. I would appreciate it if you could provide written confirmation of this status at your earliest convenience.

If you require any further information or documentation to process this request, please do not hesitate to contact me.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]