

# Mortgage Late Payment Notification

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

## **Subject: Late Payment Notification and Proposed Repayment Plan**

Dear [Lender's Name],

I hope this message finds you well. I am writing to inform you that I am currently unable to make my mortgage payment that was due on [Due Date]. Due to [brief explanation of financial circumstance], I have fallen behind on my obligations.

I understand the importance of keeping my mortgage payments current and am committed to resolving this situation as swiftly as possible. To that end, I would like to propose the following repayment plan:

- Outstanding Amount: \$[Amount]
- Proposed Payment Schedule:
  - \$[Amount] on [Date]
  - \$[Amount] on [Date]
  - \$[Amount] on [Date]
- Total Amount to be Paid: \$[Total Amount]

I kindly ask for your understanding and support during this challenging time. Please let me know if you agree with the proposed plan or if there are any forms or documentation that you require to formalize this arrangement.

Thank you for your consideration. I look forward to your prompt response so we can resolve this matter amicably.

Sincerely,

[Your Name]